

SUBCOMMITTEE E
STANDARDS & PUBLICATIONS
STATUS UPDATED 06-21-04

CHAIR: Shantanu Nandi

MISSION: To continuously improve the administration of standards and Publications activities of the Insulated Conductors Committee.

SCOPE: Administer standards & publications activities within the Insulated Conductors Committee. Assist the subcommittees with generation, development, revision and reaffirmation of technical standards, guides and recommended practices. Monitor the progress of standards development and schedule the review for reaffirmation. Responsible for balloting of all standards through IEEE established procedures. Obtain authorization for these standards as they are developed. Coordinate any liaison necessary. Assist in the editing of technical standards and preparation of articles for publication under the sponsorship of the committee.

Project	Pub. Exp. date	PAR Exp. date	WG #	Chairman	Abbreviated Title	Status Standards have 5-year life span. PARS – 4 year
48 1996	09-08		B1W	Jim Braun Connexus/ Taylor	Test Procedure for HV AC Cable Terminations 2.5 kV-765 kV	Standard reaffirmed 09-11-03, good for 5 years.
P82 1994	12-07	06-05	C14W	Buchholz	Test Procedure for Impulse Tests on Insulated Conductors	PAR for Rev Approved 06-01. Standard approved 12-11-02. Good for 5 years.
83 1991	1996	Inactive	12-11		Recommended Practice for Radial P.F. Tests on Insulating Tapes in Paper insulated Cable	Reaffirmed 1991 This project will be withdrawn 1-00
383 2003	2008		NPEC	John White	Standard for qualifying Class1E Electric Cables and Field Splices for Nuclear Power Generating Stations.	Standard Approved 12/03
386 2001	1995	05-06	B16W T&D	Stepniak/ Hays	Standard for Separable Insulated Connector Systems for Power Distribution Systems Above 600 V	This is a T&D PAR. Par for Rev approved 5-02. Dan Ward/Carl Mortensen are T&D contacts Rev. Balloting requested 2-5-04
400-1991	2001	06-26-97	No new # (old 12-22)	VonHermann/ MEDEK	IEEE Guide for Making High Direct-Voltage Test on Power Cable Systems in the Field	Needs to get reaffirmed. Will be withdrawn when 400.1 gets approved. Standard has been extended to 6-01. Automatically becomes 400.1. Becomes the basis for 400.1 but with name change (High+low voltage)
400 2001	12-06	Inactive	C16	Thue	Guide for Field Testing and Evaluation of the Insulation of Shielded Power Cable Systems (Omnibus) 400	400/D16 approved as a revision Guide on 12/06/01. Standard is good for 5 years.
P400.1		12-07	C17W	Bill Larzelere/ Bucholz	Guide for Field Testing of Laminated Dielectric, Shielded Power Cable Systems rated 5kV and above with High Direct Current Voltage	IEEE 400-1991 will become P400.1 with a name change covering both high and low voltage instead of just high voltage. Told NESCOM to allow administrative withdrawal of PAR 1/22/02. PAR submitted 4/03. Approved.
P400.2		12-31-05	C18W	Gnerlich/ Densley	Very Low Frequency Testing in the Field 400.2	Extension granted. D03 draft edited. 1 negative. D04 Recirc balloting completed successfully. Standard submitted for approval
P400.3		12-31-05	C19W	Mashikian/ Boone	Partial Discharge Tests in the Field	Par Extended to 12-31-05
402 1982	1987	Inactive			Measuring Resistivity of Cable Insulation at High Direct Voltages	Reaffirmed 1982 PAR Withdrawn 12-5-91.
P404 2000		06-06	B2W	Luzzi/ DiGuglielmo	Standard for Extruded and Laminated Dielectric Shielded cable joints Rated 2500 to 500,000 V	Coordinate w/Dan Ward 804-775-5328, T&D Committee
442 1996	03-08		C25W	Martin	IEEE Guide for Soil Thermal Resistivity Measurements	Reaffirmed 3-20-03. Guide good for 5 years.
P532 1993	1974	06-06	A7W	Caronia/ Westling	Guide for Selecting and Testing Jackets for Power, Instrumentation and Control Cables	Document Being Revised. Old PAR is withdrawn. New PAR for rev good till 12-06. Coordinate w/Dan Ward 804-775-5328, T&D Committee
575 1996	2001		C2D	Buckweitz	Guide for Application of Sheath Bonding Methods	PAR Withdrawn 10/25/96. Revision in progress
592 1996	12-02		B3W	Mike Malia	Std. for Exposed Semicon Shields on HV Cable Joints and Separable Connectors	Reaffirmation approved by Std. Bd. 09-19-96. Standard Expires 12-02. 1yr extension used up ADM. WITHDRAWN FEB 6, 03. PAR for revision sent to IEEE 9-4-03

P634 1996		12-04	D8W	White/ Goesbeck	Cable Penetration Fire Stop Qualification Test	Updated PAR has to be submitted if another extension is requested. D10 Revision Balloting to be completed by 3/26/04
P635 1994	12-08		A15W	Bow	Guide for Selection & Design of AI Sheaths for power cables	635D2 Approved 12-11-03 good for 5 years
646	1976	Inactive				PAR Withdrawn 9-18-86
737		Inactive		Gorur/Hervig	Guide to Testing for Weathering of Polymeric Cable Accessories	PAR Withdrawn 3-16-95.
816 1987		Inactive		Doepken	Tests for Smoke Toxicity & Corrosive Products of Cable Combustion	PAR Withdrawn 3/18/93.
817 1993		Inactive		Tuzinski	Test Proc. for Flame Retardant Coatings Applied to Insulated Cable	This project will be expired 1/00
835 2000	06-05		C1D	Ernst	Ampacity Tables	Reaffirmed 6-21-00. Good for 5 years
848 1996	03-08		D13W	Gwal/White	Standard procedure for the determination of the Ampacity Derating of Fire Protected Cables	Reaffirmed 3-03. Good for 5 years
P851				Resuali	Application of Flame retardant coatings and tapes	Withdrawn PAR
971		Inactive	C12D	Johnsen/ Rios	Distribution Cable Installation Methods Duct System	Withdrawn PAR
972 1985		Inactive			Guide for Connection of Insulated AI Conductors	PAR Withdrawn 6-27-91.
1026 1995			B4D	Gear	Test Methods for Determination of Compatibility of Materials with Conductive Polymeric Insulation Shield and Jackets	Recirc balloting completed July 1, 02; One negative/fixd. Recirculation in progress 6/7/02. Standard withdrawn 01-01/IEEE will not reaffirm/New PAR needed for revision.
1034		Inactive		Doepken	Fire & Smoke Test Proc. for Electrical Cables	PAR Withdrawn 3/16/95.
1047		Inactive			Test Procedure for Measuring the Resistance of Semi-Conducting Jackets on Underground Distribution Cable	PAR Withdrawn 3/16/95.
P1120 1990	12-04		C11W	Parker	Guide for the Design and Installation of Submarine Power & Communication Cables	Rev in progress. Current standard is good until 12- 04. Requested Steve to send group list. Editorial review done. Roster balanced. Revision D11 balloting to be completed 3/28/04. 1 negative. Recirc in progress 6-17-04
1125 1993	06-05		C13D	Cooper	Guide for Moisture Measurement & Handling in CGIT	Transferred to Substation Committee 4-16-03 Reaffirmed 6-21-00 for 5 years
1142 1995	2000	12-07	A11D	Snow/ Hiranandania	Guide for the Selection, Testing, Application and Installation of Cables Utilizing Radial and/or Longitudinal Moisture Barriers	PAR approved
1143 1994	12-04		D11D	Bow/Lowell	Guide on Shielding Practice for Low Voltage Cables	Reaffirmed 09-16-99. Good for 5 years. Reaff balloting completed 2/21/04. 6% negative.
P1185 1994	06-05	10-06	D5W	Merando/ Graham	Guide for Installation Methods for Generating Station Cables	Reaffirmed 06-21-00 for 5 years PAR for revision approved 10-02
P1186		Inactive	D7	Hancock/ LaMarca	Recommended Practices for the Evaluation of installed Cable Systems for Class IE Circuits in Nuclear Power Generating Stations	Last PAR extension granted until 12-03. PAR withdrawn per Hancock
1197		Inactive	10-43	Medek/Black	Diag. & Classification of Cable, Joint, & Term. Troubles on Extruded Dielectric Cables	PAR withdrawn 3-16-95
1202		12-06	D15W	John Merando	Standard for Flame Propagation Testing of Wire & Cable	Transferred from IAS to ICC 5/6/02 Standard is being revised PAR approved 12/11/02
1210 1996	12-03	12-31-07	A8W	Fee/Weitz	Tests for Determining Compatibility of Cable Lubricants with Wire and Cable	PAR approved 5-15-03. 1210D4 uploaded for balloting 10/31/03. Roster balanced. John Fee has initiated balloting process 3/9/04 100% affirmative
P1215	2001			D. Ward	Guide for Application of Separable Connectors in the Electric Power Industry	This is a T&D guide
P1216	2000		B17D	Donovan/ Angerer	Guide for Application of Faulted Circuit Indicators for 200A, Single-Phase URD	Standard posted at http://grouper.ieee.org/groups/icc/b17/
P1234		12-31-05	C21W	Gnerlich	Guide for Fault Locating on Shielded Power Cables For Utility Application	Extension granted. PAR approved 01-30-00. P1234D11 balloted 2001. Too many negatives, Hans is working on them. 1234D12 will be balloted in July 2004
P1235 2000	2005	Inactive	A5	Szannislo/ Walcott	Std. Test Methods for Identifying URD Cable Jackets and/or Conduits	PAR will expire 12-00. Draft2 approved as a Standard 6-21-00
P1254		12-04	C20	Martin/ Cooper	Guide for the Measurement and Use of Soil Thermal Stability Data	PAR extended to 12-04. Balloting 1254/D6 completed 9-5-02 No negative. Requested Mac to complete. Title of D6 and PAR does not mach. EPRI ref unacceptable. Cooper to review in Montreal.
1299	09-08	07-07	B6	Dupont/	Guide for the Connection of Surge Arresters	This is a ICC/SPDC standard. Keep Jim Wilson,

- Current Complete IEEE copyright statement on first page is a must. Check for current statement in IEEE Standards Style Manual, section 4.1.1(<http://standards.ieee.org/guides/style/>)
- Short IEEE copyright statement with current year in “footer” on each page is a must.
- Title must be same as on approved PAR and must have the word “Draft” (Draft: Title)
- Complete figures, tables and annexes at proper place.
- New metric policy allows you to include inch-pound data in parenthesis after metric units in the standard. Any exception to this policy for approval by the Standards Board can be submitted to Bruce Barrow of SCC14 (b.barrow@erols.com).

3. Pre-ballot editorial review. It will take 20 days and an Editor will provide you comments on your draft.

Go to <http://standards.ieee.org/resources/development/>

Follow→Balloting The Draft→Ballot invitation→Submitting the Draft for Pre-Ballot Review→Submit the draft

4. Revise your draft based on the comments from the Editor.

5. **Convert draft file to PDF.**

6. Up-load the draft at IEEE website. http://standards.ieee.org/eprocess/upload_balloting_file/

7. Go to <http://standards.ieee.org/resources/development/>

Follow → Balloting The Draft → Ballot invitation → Requesting a Ballot Invitation → Fill and submit the form

B. BALLOT

1. **After balance is approved by the Sponsor. Go to**

<http://standards.ieee.org/resources/development/>

Follow → Balloting The Draft → Sponsor Ballot → Requesting Initiation of a Ballot → Fill and submit the form

C. RECIRCULATION BALLOT

1. **Recirculation ballot package must include the following:** (b) & (c) are not required for Reaffirmation Ballot.

- (a)-Recirculation letter. Please see attached sample letter.
- (b)-Follow A2 to check the revised draft. Revised draft must have higher draft # than the last balloted draft.
- (c)-Summary sheet showing changes made from last balloted draft to the current revised draft.
- (d)-Negative ballots resolution package.

2. **Convert draft file to PDF. Other files may be Word/Excel. Make a Zip file.**

3. Up-load the files at IEEE website. http://standards.ieee.org/eprocess/upload_balloting_file/

4. Go to <http://standards.ieee.org/resources/development/>

Balloting The Draft → Sponsor Ballot → Requesting Initiation of a Ballot → Recirculation Ballot → Fill and submit

Example of Recirculation Letter

(date)

Dear Colleague:

The purpose of this letter is to

1- Inform you of the results of the ballot on IEEE Pnnn, (name of standard/recommended practice/guide)

2- Submit to you the changes made to IEEE Pnnn

3- Provide you with a copy of the changes requested by the negative balloters but not accepted, together with the reasons for non-acceptance

4- Provide you with a list of the names of the balloters whose votes have been changed from "no" to "yes" based on resolution of their objections

5- Provide you with a list of the non respondents

6- Provide you an opportunity to change your ballot based on the above

The results from the balloting group were as follows:

*Members: (number)
Returns: (number), (number)% of members
Approve: (number), (number)% of eligible voters
Disapprove: (number), (number)% of eligible voters
Abstain: (number)*

The revised draft of IEEE Pnnn is provided as Attachment 1. The detailed list of changes is provided as Attachment 2. Should there be any apparent conflicts between Attachment 1 and 2, Attachment 1 (the revised draft standard) will govern.

Anyone in the balloting group desiring to change his or her ballot based on these items, please vote and return the ballot.

Do not return your ballot unless you want to change last vote. Your last vote will be carried forward.

Should you have any questions, please contact me at your earliest convenience.

Sincerely,

*Gary R.
WG Chair, (Committee/ or Society/ or SCC)*

Phone #: E-mail address

*Attachments: 1- Revised draft standard; 2- List of changes to the draft standard
3- Attachments to resolve negatives*

D. APPROVAL

After completion of successful ballot, submit the draft to the Standards Review Committee (RevCom) for approval.

Go to <http://standards.ieee.org/guides/revguide.html#1.1>

E. REAFFIRMATION BALLOT

Go to <http://standards.ieee.org/resources/development/>

Follow → Reaffirming The Standard → Initiate a Reaffirmation Ballot → Fill and submit the form

F. JOIN AN EXISTING BALLOTING POOL/ UPDATE YOUR INFORMATION

Go to <http://standards.ieee.org/resources/development/>

Follow → Balloting The Draft → Join an Existing Balloting Pool → Fill and submit the form

ICC's main contact in the Standards Department is:

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June 3, 2004.

ITEM 2

IEEE PROGRESS ON INTERNATIONALIZATION OF STANDARDS

HOW TO ESTABLISH A CATEGORY D LIAISON BETWEEN IEEE AND IEC?

Request originating from IEEE

- 1- IEEE Committee/Subcommittee Chair will write a letter to the secretary of IEC TC/SC requesting for a Category D liaison between the two the groups. A copy this letter will be sent to Staff Liaison.
- 2- Secretary of IEC TC/SC will discuss this request with relevant officers of IEC TC/SC.
- 3- Secretary of IEC TC/SC put the request on the agenda of the next meeting of IEC Committee of Action for approval.
- 4- After the approval is granted, Secretary of IEC TC/SC notifies IEEE (Staff Liaison) and requests the names of contacts from IEEE.
- 5- Staff Liaison will request IEEE Committee chair for names of the contact.
- 6- Staff Liaison will forward these names to the secretary of IEC TC/SC and a copy to Manager, Board Administration for IEEE-SA Board's notification.
- 7- All parties must send a copy of all future correspondence to Staff Liaison.

ITEM 3

ITEMS OF INTEREST

- A new site IEEE Standards Development Online <http://standards.ieee.org/resources/development/> can provide you all the tool for the development of IEEE Standards and hot links to other areas.
- A web page Standards-Process-at-a -Glance is available to help WG>>Chairs/Sponsor Chairs on each step of the standard process and a simple page of links to help them along the process. Go <http://standards.ieee.org/> and select Standards-Process-at-a -Glance under Standards Development.
- Useful training modules in Microsoft PowerPoint can be obtained at <ftp://stdsbbs.ieee.org/training/>. See <http://standards.ieee.org/faqs/ltpres.html> for more information. Working Group chairmen and members will find one or more modules of interest.
- The *Standards Board Operations Manual* and *Standards Companion Manual* can be obtained at <http://standards.ieee.org/resources/index.html#guides>. Working Group chairmen will find helpful information on development, balloting and submission to the Standards Board in both publications.
- The PAR form and instructions are available, at <http://standards.ieee.org/guides/ePARform.html>. A PAR has a four-year life. Extensions are requested by submitting a "Target Extensions Request Form" at <http://standards.ieee.org/guides/par/extension.rtf>.
- For Working Group Chair change after the approval of PAR, please fill out the form at <http://standards.ieee.org/guides/par/wgchg.rtf>.
- For set up of IEEE-SA electronic services (Website area and Mailing list), please go to http://standards.ieee.org/resources/spasystem/service_request.html
- Style Templates for IEEE Standards and **recently revised copyright statement** can be obtained at <http://standards.ieee.org/resources/spasystem/index.html>
- Standards Home Page <http://standards.ieee.org/db/balloting/> can provide you, Balloting Status Reports and Sign-up to join Balloting Pool.

- After the ballot is complete, draft standards are submitted to the Standards Review Committee (RevCom) of the Standards Board. For RevCom conventions see <http://standards.ieee.org/board/rev/revconventions.html> For the Guide for Submittal of Proposed Standards see <http://standards.ieee.org/guides/revguide.html> Form for Submittal of proposed Standards, http://standards.ieee.org/cgi-bin/revcom_submittal
- For project Authorization Request (PAR) and questions contact **Jodi Haasz** ([732-562-6367](tel:732-562-6367)/j.haasz@ieee.org).
- For Editorial questions contact **Yvette Ho Sang** at 732-562-3814/ y.hosang@ieee.org.
- For balloting questions other than the process (I am your contact for the process) contact **Christina Sahr** at 732-562-5540/or sa-ballot@ieee.org.
- For Review Committee Submittal contact **David Ringle** ([732-562-3806](tel:732-562-3806)/d.ringle@ieee.org).